#### SILETZ VALLEY FIRE DISTRICT

Board of Directors Tuesday May 18, 2021 Regular Meeting

## CALL TO ORDER

The Regular Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:50 by Board of Directors President Reggie Butler. Board members present were Board of Directors Rick Olson, Dixie Morford, Patti Skauge and Gerald Schmidt. Staff in attendance, Interim-Chief Brandon Hamilton, Office Admin Krystal O'Donnell.

## **GUEST INTRODUCTIONS**

Leah Olsen

#### **MINUTES**

Motion was made by Director Skauge to accept the minutes of Zoom Meeting April 20, 2021 as written Director Olsen 2<sup>nd</sup>. Motion passed with all ayes.

#### **CORRESPONDENCE**

- a. SDAO Web Trainings
- b. Cobra

## **PUBLIC COMMENT**

None.

## **INFORMATION ITEMS**

None

#### **REVIEW and PAY BILLS**

Motion was made to pay the bills by Director Morford. 2<sup>nd</sup> by Director Olsen. Motion passed with all ayes.

#### REPORTS

- **a.** *Financial Reports:* Picture sheet of cancelled and cleared checks reviewed and signed. Jennifer Whitehead from Bank of The West here with signature sheets. There was general discussion on financial reports. Director Skauge made a motion to accept the financials. Director Olsen 2<sup>nd</sup>. Motion passed with all ayes.
  - b. Volunteer Association: None
- c. Committee Reports: None

## FIRE CHIEF'S REPORT

Accepted as written. VFA grant was accepted for new structure turnouts. WUI grant was accepted for new wildland gear. Moving right along with Lexipol.

## **OLD BUSINESS**

Lexipol Update- Reviewing policy and procedures, has one more meeting/ training.

Chief hiring process update- President Butler suggests getting together Monday June 7<sup>th</sup>, 2021 @18:00 for evaluation & performance review for an executive session.

Phone system update- They will be in on June 7<sup>th</sup> to start working on phone system.

#### **NEW BUSINESS**

Credit of \$87.42 was put onto the Bank of The West checking account from Chinook Winds Casino. Administrator O'Donnell is investigating and will do follow up.

#### GOOD OF THE ORDER

Discussion of the flatbed trailer out at Logsden station and buying the wood for it will be tabled until this fall, reason being is the price on lumber being so expensive.

# **BOARD MEMEBERS COMMENT**

Motion was made by Director Skauge to have Rick Olsen be President, Reggie Butler JR. Vice President, Gerry Schmit to Treasurer and leaving Dixie Morford as secretary, effective 6/1/2021. Motion was 2<sup>nd</sup> by Director Morford. Motion passed with all ayes.

## **ADJOURNMENT**

Motion was made to adjourn meeting by Director Morford and 2<sup>nd</sup> by Director Skauge @ 19:35

President

Secretary