

SILETZ VALLEY FIRE DISTRICT
Board of Directors
Tuesday April 20, 2021
Zoom Meeting

CALL TO ORDER

The Zoom Meeting of the Siletz Valley Fire District Board of Directors was called to order at 19:04 by Board of Directors President Reggie Butler. Board members present were Board of Directors Rick Olson, Dixie Morford, Patti Skauge and Gerald Schmidt. Staff in attendance, Interim-Chief Brandon Hamilton, Office Admin Krystal O'Donnell.

GUEST INTRODUCTIONS

Mike Lance, Michaela Puentas, Brandon Webber

MINUTES

Motion was made Secretary Morford to accept the minutes of Regular Meeting February 16, 2021 as written. And the minutes from March 18, 2021 with the changes that were made by adding in Gerry Schmit swearing in. Director Schmit second the motion. Motion passed with all ayes.

CORRESPONDENCE

None

PUBLIC COMMENT

None.

INFORMATION ITEMS

None

REVIEW and PAY BILLS

Motion was made to pay the bills by Director Morford. 2nd by Director Skauge. Motion passed with all ayes.

REPORTS

- a. **Financial Reports:** Changes from 2/21 errors were corrected and reflected in records of 3/21. There was a question on who Charles Parker was, he did the asbestos survey on the trailer out in logsden. There was general discussion on the trailer and invoice. We are paying for bill as current owner of trailer at station 2 is unable to do so currently. There was general talk about checks that have cleared. There was also discussion on what we would like in the financial reports going forward- YTD Budget vs. Actual, Monthly transaction detail, Fund acct balance. Motion to accept financials as written with changes from February financials reflected made by Director Olsen and 2nd by Director Schmit.
- b. **Volunteer Association:** Volunteer association report was given by Michaela Puentas. Asst. Chief Bj Wawrack is looking into accredited classes for the jet ski. There was discussion of a BBQ for a later time when for the volunteers/fire board can get together late this summer when covid restrictions go down. And the volunteers are arranging a bottle drop for station to use that monies from that. They were approached by S.E.T regarding purchase of new

banner. Banner is \$300. The Volunteers are donating \$150 and asked if the board will donate the other \$150. A motion was made by Director Morford to give a \$150 donation to SET for the purchase of the banner and 2nd by Director Olsen. Motion passed with all ayes.

c. **Committee Reports:** None

FIRE CHIEF'S REPORT

Accepted as written. Phone system in station is in process of being installed with minimal increase to monthly bill. OSFM WUI grant was heard from late on the 15th, decision date has been pushed out a month. Chief Hamilton is writing another grant to Firehouse Subs for structure turnouts and equipment. Chief has located a vendor for turnouts would allow purchase with split payments over 2 years needs verified. WUI Grant had 2 million dollars allotted for the grant and they received in over \$16 million in requests.

OLD BUSINESS

Lexipol Update- Video tutorials being viewed by Chief Hamilton, will communicate with RC regarding the progress he made.

Chief hiring process update- Director Schmit has done some research and work on what to do. He said George Dunkel with special districts recommends 4–6-month interim term with a performance evaluation targeted for 6/15/2021. Then the decision to go forward with directly appointing Chief Hamilton or going into the recruitment at that time. General discussion was made regarding the hiring process. Performance evaluation format reviewed- reach out to volunteers regarding their input Decision to include community committee also was discussed and decided to table at this time.

Budget Discussion- Chief provided an update on turnout expirations. Discussion followed regarding budget impacts. Chief is working on a couple different options for replacements, there was general discussion regarding budgetary priorities going forward. Items discussed were: Community outreach/engagement, quick response vehicle for the Logsdon station, and turnout purchases.

NEW BUSINESS

Establishment of equipment reserve fund- Money to be placed in an account to fund further equipment or vehicle needs or upgrades. \$5000 a year to be added to account. A motion was made to accept Resolution 2021-01 establishing an equipment reserve fund for SVFD by Director Olsen and 2nd by Director Schmit. Motion was passed with all ayes.

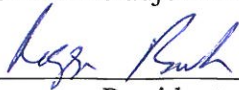
GOOD OF THE ORDER

BOARD MEMEBERS COMMENT

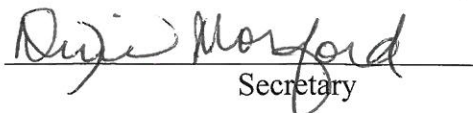
It was suggested that we use the bays for future meetings while during Covid regulations for social distancing. Everyone was in same agreements.

ADJOURNMENT

Motion was made to adjourn meeting by Director Olsen and 2nd by Director Schmit @ 20:14



President



Secretary