

SILETZ VALLEY FIRE DISTRICT
Regular Board of Director's Meeting
Tuesday, June 16, 2020

The Regular Meeting of the Siletz Valley Fire District Board of Directors was called to order at 19:00 PM by Board of Directors Interim President Reggie Butler. Also present were Board of Directors Rick Olsen, Patti Skauge and Dixie Morford. Staff in attendance included Bunny West, Chief Glenn Fluhr and EMT Coordinator Amber Kuettel.

Director Butler led the Pledge of Allegiance.

MINUTES

Budget Committee Meeting minutes from May 26, 2020 were approved. Motion to approve by Director Skauge, 2nd by Director Olsen. Motion passed with all ayes. Motion carried.

Regular minutes and special meeting minutes from May 26, 2020 meeting were approved. Director Skauge motioned for approval, 2nd by Director Olsen. Motion approved with all ayes. Motion carried.

GUEST INTRODUCTIONS

None.

CORRESPONDENCE

None.

INFORMATION ITEMS

None.

REPORTS

a. Financial Reports: Clerk Bunny West

There were several financial reports to review.

- Bank of the West credit card reconciliations for Bunny West and Glenn Fluhr for May 2020. – Chief Fluhr noted that the receipt in his credit card reconciliation packet that is labeled door locks was for the connection cable to reassign and track door code usage.
- Bank of the West checking account reconciliation May 2020.
- LGIP reconciliation April 2020.

Director Olsen made the motion to approve the financial reports as they are presented. 2nd by Director Skauge. Motions passed with all ayes.

b. Volunteer Association: No representative present.

c. Volunteer Recruitment and Retention: Included with EMT Coordinator Report.

d. EMT Coordinator:

EMT Coordinator Amber Kuettel reported that the mask distribution is going well. We have had a lot of interest in picking up masks. We have dispersed near 1000 masks at this time.

OLD BUSINESS

- a. The brush truck is in service.
- b. There have been some issues with the installation of the camera system. The installation crew has a list of items that they will need to repair. The issue that was discovered last month with the installation near the bay doors has not been addressed yet

NEW BUSINESS

- a. **Hunter Noble:** Hunter Noble will be coming to work at the district through the WEX program funded by CTSI. He begins on June 26th.
- b. **K-95 Masks:** The tribe has donated 5000 K-95 masks for the district to distribute.
- c. **Tribe Meeting:** Chief Fluhr met with the leadership of CTSI. The meeting was very productive and we look forward to working with the tribe on some upcoming projects.
- d. **New Website:** The district has a new website. www.siletzvalleyfire.org The website is still under construction but there are a few things up already. The citizen complaint form has been added to the website and can be downloaded. We will be able to post minutes to the website from previous meetings as well. This website is also linked to our Facebook page.
- e. **Budget Adoption:** The budget that was approved by the budget committee at the May 26, 2020 meeting was adopted by the board. Motion to adopt was made by Director Olsen, 2nd by Director Skauge. Motion carried with all ayes.
- f. **Budget Resolution 2020-01:** Budget Resolution 2020-01 was adopted adding \$15k to the 2019-20 budget for the purchase of a Zoll X Series Cardiac Monitor. Motion was made to adopt the resolution by Director Skauge, 2nd by Director Olsen. Motion carried with all ayes.

FIRE CHIEF'S REPORT

- We have responded to 133 so far this year. We have had four structure fires, two motor vehicle accidents with injury and one with no injury in addition to our medical assist calls.
- We currently have 25 volunteers. Five members are EMTs and 12 are EMRs.
- The new t-shirts are in. They turned out really nice and the members are pleased with them.
- Fire Fighting Academy I is going well. This group of students will begin testing in mid-August.
- The City of Siletz is interested in purchasing the surplus vehicle. The minimum bid on the pickup is \$500. This vehicle has an extra set of winter tires that will be sold with the

vehicle. Director Olsen made the motion to allow the City of Siletz to purchase the vehicle for the minimum bid. The motion was 2nd by Director Morford. Motion carried with all ayes. The decals on this vehicle have been removed. The vehicle was determined to be surplus at the May 26, 2020 meeting. This vehicle is a 1999 Ford F-150 pick-up.

- Chief Fluhr noted that our rescue vehicle has been out of service for several months now. He has been working with a dealership to spec out a new rescue vehicle. *Diagrams of the specs and pricing options were passed out to the board.* We should expect that a new rescue vehicle will last us about 20 years. Director Skauge asked what we would do with our current rescue if we determined to get a new one. Chief Fluhr stated that we would likely sell our current vehicle as surplus material. Of the options that were presented to Chief Fluhr by the dealership, he believes that option three in the packet best suits our needs. This option provides for an annual payment like the arrangement we have on the new engine. The total price for the new rescue is \$186,660. This option is a lease-to-own. Chief Fluhr states that he would like to use a portion of our unappropriated funds added to the engine payment to pay off the new engine. This would free up that payment amount the following year for the payment we would be incurring for the new rescue. It was noted that this is a lot of money and it is a scary purchase. Chief Fluhr stated that fire service equipment is expensive. This vehicle would be delivered in about 120 days; they are built a plant in Iowa and the price includes delivery. The dealership for the vehicle is local (Oregon) and it does come with a standard warranty. We would be using the Houston Galveston Area Council bidding process. Chief Fluhr noted that this is likely the way that the engine was purchased as well. Director Skauge asked if this vehicle would come painted to match our fleet or will we need to paint it like we did the brush truck? Chief Fluhr stated that it will come painted to match. Director Olsen made the motion to go forward with the purchase, 2nd by Director Skauge. Motion carried with all ayes.
- Chief Fluhr has received one bid for \$19.5K to the gravel the Conex box and trailer area. That bid does not include fencing. It was decided that Chief Fluhr would continue to pursue additional bids. This gravel would cover a 14,775 square foot area. Director Morford noted that we need to keep a landing zone for Life Flight in this area as well.

REVIEW and PAY BILLS

Director Skauge made a motion to pay the bills, 2nd by Director Morford. Checks were distributed for signatures.

PUBLIC COMMENT

None.

BOARD MEMEBERS COMMENT

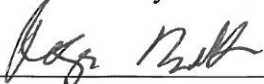
Rick Olsen: We need to purchase a hose loop for the hose that the crews use to wash the trucks out front. The hose is often laying on the ground. We should put it up before we have an injury.

Patti Skauge: Please pick up the old propane tank that is laying out by the generator.

Reggie Butler: Thank you to the district for participating in the graduation parade and the drive-by birthday parties for kids. It has been nice to see the department out doing these activities.

ADJOURNMENT

Director Skauge motioned that the meeting be adjourned. The motion was 2nd by Director Olsen. Motion carried with all ayes. Meeting adjourned at 19:45.



President



Secretary