

SILETZ VALLEY FIRE DISTRICT
Board of Director's Meeting
MINUTES
Tuesday, August 15, 2023
18:00

REGULAR BOARD MEETING

CALL TO ORDER & ROLL CALL:

The Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:01 by Board of Directors President Richard Olson, present were Pattie Skauge, Dixie Morford, and Gerry Schmit. Reggie Butler was absent.

Staff in attendance were Fire Chief Dave Lapof, Office Administrator Teresa Daily

GUESTS:

1. No guests in attendance

MINUTES

Approval of minutes of July 18, 2023 Moved by Patti and 2nd by Gerry – Approved

CORRESPONDENCE –

1. Review of Secretary of State Audits Letter, with subsequent discussion of new AUP process, finding the right CPA and related costs.
2. Reviewed information from Special Districts regarding the Employee Assistance Program offered to employees, volunteers and board members.

PUBLIC COMMENT – No public comment

FINANCIAL REPORT

Profit /Loss – Gerry Schmit, Treasurer:

1. Review of 22/23 Budget as we are starting the new fiscal year of 23/24. Special attention to the grant income, specifically the unbudgeted grant income with exceeded expectations.
2. Discussion of the \$7000 received from the home burn and about \$4,500 will go to the volunteer account.
3. Expenses are higher now due to seasonal paid firefighters, but that is offset with grant income. Expect that trend to continue through September.
4. Deposit on 8/10/2023 was from CTSI for a patient lifting device, however the notation on their stub was for a quarterly donation. This will be confirmed.
5. Regarding the LGIP account reconciliation the title should be changed on the form to “General Account” so it’s easier to differentiate
6. Transfer of funds between LGIP accounts to establish the grant fund account with \$77,925 from the main “general” account. Transfer of \$30,000 from US Bank into the LGIP general fund.

At 18:29 Patti made a motion to accept the treasurer report and 2nd by Dixie. Motion Passed

COMMITTEE REPORTS –

- Volunteer Association: Reviewed the volunteer report that included safety, the upcoming building inspection, and the use of the biohazard bags.
- Emergency Preparedness – Open house on Saturday 8/19/2023
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CHIEF REPORT

- USDA letter indicates that they are agreeable, and the grant is in process for the new rescue truck. More information to come.
- Review of the City of Siletz meeting the fuel truck it's importance for emergency preparedness for the community. The property behind the station was also discussed.
- Possible support for the fires in Lane County are needed.
- Reviewed a couple of local calls.
- Review the chief's hours.
- Explanation of calls and the 4 zones in Siletz.
- Fire/EMS Calls with the Annual Cost Share Allocation Summary and how we receive two bills (Lincoln County and 911).

OLD BUSINESS

Nothing to discuss.

At 18:59 the general session of the meeting was closed.

NEW BUSINESS

Executive Session at 19:00

At 19:13 general session reopened by Rick

At 19:14 Motion by Patti to pay the bills, 2nd by Dixie—Motion Passed

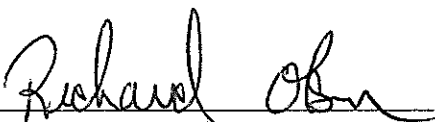
GOOD OF THE ORDER

Demonstration of the new patient lift device and the EMILY Water Safety/Rescue device


NEXT MEETING

September 19th, 2023 at 6:00PM

Moved to adjourn Moved by Patti at 19:30, seconded by Gerry, Motion Passed



President



Secretary